

Addendum #1

Literacy Consultant for 360 High School

Issue Date: Monday, December 19, 2023

Bids Due: Thursday, January 5, 2022 at 1:00PM

1. The contract term is for 6 months; do you plan to extend the contract into additional years?

The current plan is for six months. Any extension is contingent on additional funding.

2. How many teachers will receive onsite and virtual staff?

We believe this question is asking about the number of staff that will receive support. All of the 27 teachers are full-time in person and the school is open to in-person and virtual for planning meetings but all observation and professional development will be in-person.

3. How many school leaders, literacy coaches, and instructional team members will be supported, and what are their roles?

360 High School has two building administrators, one literacy coach, and eight instructional coordinators (one for each department).

4. Can you share the budget or any budget constraints?

We are not sharing the budget for this project at this time.

5. What is the duration and frequency you anticipate for the in-person workshops?

Once to twice a month at minimum.

6. Who is the audience that will be participating in the in-person workshops, and what are their roles?

Classroom teachers across all departments including instructional coordinators.

7. Who is the Office of Primary Responsibility?

The consultant will work directly with the school leadership team at 360 High School, and the Providence Public School District's Office of School Improvement will support in monitoring the implementation of the consultant's support to the school.

8. Is the Literacy Coach a full-time coach, or does the Literacy Coach also have another role, such as full-time classroom teacher?

The literacy coach is a full-time coach with no classroom teaching responsibilities.

9. Is there a page limit/formatting preference?

No, but the vendor should provide a RFP submission that effectively addresses all the requirements of the solicitation and how they are best suited to support 360 High School in improving its literacy instruction.

10. Do the demographics of the students who need assistance include English Language Learners and Special Ed Learners?

Yes.

11. What is the anticipated frequency and duration of the literacy team planning meetings, and do you anticipate them being onsite or virtual?

We anticipate meetings to be at least bi-monthly with a combination of in-person and virtual options.